



2006 Oklahoma Medal for Excellence in Alternative Education

General Information

The Oklahoma Foundation for Excellence is a privately funded statewide nonprofit organization that was created to recognize and encourage academic excellence in Oklahoma's public schools. Each year an independent committee selects a winner of the Oklahoma Medal for Excellence in Alternative Education. This award of \$7,500 is given to the public school alternative education program that is judged to be the most effective. A representative of the winning program will be invited to the Academic Awards Banquet in Tulsa on May 20, 2006, to accept the award for the support of the program.

Basic Criteria:

1. The nominee must be a public school in Oklahoma.
2. The nominated public school must have an alternative education program that has been in operation for *at least three full years*.
3. Any person familiar with the program is eligible to make the nomination.

General Directions:

1. ***ALL NOMINATION MATERIALS MUST BE POSTMARKED BY NOVEMBER 28, 2005.*** Please note that only information submitted *by this deadline* will be considered.
2. Submit only the materials requested. Items such as photographs, articles and examples of student work *will not be forwarded to the Selection Committee and will be discarded*. No information that has been submitted will be returned.
2. Answers to all questions *must be typed, double spaced*, on 8 1/2" x 11" sheets of paper. Recommendation letters *may be single-spaced*.
3. The first page of the nomination *must* be the "Program Information Form." *Staple* all pages together in the upper left-hand corner. *Do not enclose nominations in a folder or binder*.
4. Retain one copy of the application for your records. *Mail a total of four sets* of the nomination materials, postmarked by *November 28, 2005*, to:

**Chairman of the Selection Committee
Oklahoma Foundation for Excellence
120 N. Robinson, Suite 1420-W
Oklahoma City, OK 73102-7434**

5. If you have questions regarding the nomination process or need additional copies of the nomination forms, please check our web site at www.ofe.org or call the Foundation office at (405) 236-0006.



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Program Information Form

This page must be the first page of each copy of the nomination packet. Staple (in the upper left-hand corner) all other pages behind it.

Information about the Program (Please type):

Name of Program _____
Name of School _____
Program Director (Mr. Ms. Mrs. Dr.) _____
Program Address _____
City _____ State _____ ZIP _____
Daytime Phone (_____) _____

Information about the Nominator (If different from above):

Name (Mr. Mrs. Ms. Dr.) _____
Position with School (if applicable) _____
Address _____
City _____ State _____ ZIP _____
Daytime Phone (_____) _____

List two individuals familiar with the program who would be willing to be contacted by the Selection Committee.

Name _____ Position _____
Address _____ Daytime Phone (_____) _____
City _____ State _____ ZIP _____

Name _____ Position _____
Address _____ Daytime Phone (_____) _____
City _____ State _____ Zip _____



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Outline for Responses

Directions:

Respond to the following questions on *double-spaced typewritten pages*. Be sure to indicate the question number before each response.

1. Describe the alternative education program. What are the goals and expected results of the program?
2. What year did the program begin?
3. Whom does the program involve (parents, teachers, community representatives) and how does it involve them?
4. Who serves as the site manager on a daily basis and how does he/she manage the program?
5. How are students in the alternative education program identified?
6. Who funds the program (federal, state, school, community, foundations) and what is the current funding level? What were the funding levels for each of the previous three years?
7. What did this program cost last year per student enrolled in the program? How did you arrive at these figures?
8. What was the total student population for each of the previous three years and what was the average length of stay for each student? How many students dropped out of school or the program each year over this same period?
9. How do you measure success in this program? Please provide (a) external evaluation data for each of the previous three years, or, if not available, other evaluation data that is pertinent to the program, and (b) a summary explanation of this data. Specify how many dropouts the program addresses each year and the percentage they represent of the full enrollment of the school.
10. What are the future plans for the program?
11. Attach three recommendations, each of which must be limited to *one typewritten page* in length. The recommendations *must be from a student, a parent and a teacher involved in the program* who would be willing to be contacted by the Selection Committee.

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